

Person Specification

Facilities Assistant

ATTRIBUTES/SKILLS	ESSENTIAL	DESIRABLE
Education/Professional Qualifications	<ul style="list-style-type: none"> ◆ Basic literacy and numeracy ◆ Good understanding of English language 	<ul style="list-style-type: none"> ◆ First Aid at work
Experience	<ul style="list-style-type: none"> ◆ Experience of working in a hospitality and housekeeping role or similar 	<ul style="list-style-type: none"> ◆ Experience of working for a charity ◆ Working as a handy person
Skills	<ul style="list-style-type: none"> ◆ Eye for detail and cleanliness ◆ Use of everyday housekeeping tools and cleaning equipment. ◆ Able to work under own initiative and as part of a team. ◆ Able to complete tasks in a timely fashion, ◆ Able to respond positively to guest requests & deliver service which meets their needs. ◆ Able to communicate clearly and effectively. 	<ul style="list-style-type: none"> ❖ COSHH training 1. Handy-person skills for minor maintenance jobs (DIY)
Personal Qualities	<ul style="list-style-type: none"> ◆ Good level of physical fitness ◆ Ability to interact with people at all levels ◆ Enthusiastic and positive attitude to work ◆ Is a team player 	